

TOWN OF FAIRFAX
AND
FAIRFAX PUBLIC WORKS AUTHORITY
FYE 2024-2025
BUDGET

RECEIVED

JUL 15 2024

State Auditor
and Inspector

Osage

Town of Fairfax
Resolution No. 2024-04

A Resolution approving the Town of Fairfax, Oklahoma budget for fiscal year 2024-2025 and establishing budget amendment authority.

Whereas, The Town of Fairfax has adopted the provisions of the Oklahoma Municipal Budget Act in 11 OS Sections 17-201 through 17-216; and
Whereas, the Chief Executive Officer, or designee, has prepared a budget for fiscal year ending June 2025 consistent with the Act; and
Whereas, the Act in Section 17-215 provides for the Chief Executive Officer of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and
Whereas, the budget has been presented to the Town Board of Trustees at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and
Whereas, the Town of Fairfax has conducted a public hearing prior to the start of the fiscal year, and posted notice of the Public Hearing in compliance with section 17-208 of the Act; and

Now therefore be it resolved by the Town Board of Trustees of the Town of Fairfax, OK;

Section 1. The Town Board of Trustees of the Town of Fairfax does hereby adopt the FY 2024-2025 Budget on the 8 day of July 2024 with the total fund appropriations in the amount of \$ 744,500. Legal appropriations are hereby established as follows:

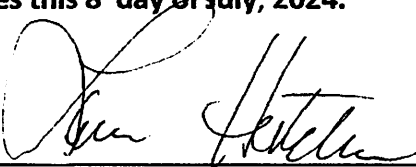
Town General Fund by Department

General Fund		Police Department	
Personal Services	4,500	Personal Services	\$ 290,000
Materials & Supplies	18,000	Materials & Supplies	<u>\$25,000</u>
Other Services/ Charges	<u>300,000</u>		\$ 317,000
	\$ 322,500	Council	
		Personal Services	\$7,000
Fire Department			
Personal Services	\$ 3,000	Clerk-Treasurer	
Materials & Supplies	<u>10,000</u>	Personal Service	\$6,000
	\$ 13,000		
Street Department		Municipal Court	\$3,000
Materials & Supplies	\$ 20,000		
Library		Cemetery	
Personal Services	\$ 40,000	Services & Supplies	\$8,000
Capital Outlay	5,000		
Materials & Supplies	<u>3,000</u>		
	\$ 48,000	Town General Fund Total <u>\$ 744,500</u>	

Section 2. The Town Board of Trustees does hereby authorize the Town Clerk-Treasurer to transfer any unexpended and unencumbered appropriations at any time throughout Fiscal Year 2024-2025. These transfers must be from one line item to another within a department or one department to another within a fund without further approval of the Town Board of Trustees.

Section 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Town Board of Trustees and filed with the State Auditor and Inspector.

Adopted by the Fairfax Town Board of Trustees this 8 day of July, 2024.


Lonna Hutchison, Mayor

Attest:

Samantha Beach, Clerk-Treasurer

**TOWN OF FAIRFAX
SUMMARY OF REVENUES BY SOURCE
GENERAL FUND**

	FY 2022-2023 ACTUAL	FY 2023-2024 BUDGET	FY 2023-2024 PROJECTED	FY 2024-2025 BUDGET
TAXES				
SALES TAX	\$ 315,544	\$ 313,000	\$ 298,286	\$ 310,000
USE TAX	64,964	65,000	70,322	72,500
FRANCHISE TAX	39,495	39,500	39,214	39,500
ALCOHOLIC BEVERAGE	58,846	59,000	63,114	65,000
CIGAR TAX	2,126	2,500	1,861	2,500
SUB-TOTAL	480,975	479,000	472,797	489,500
INTERGOVT REVENUES				-
OSAGE COUNTY	66,000	66,000	60,000	66,000
GRANTS	121,517	-	-	45,000
SUB-TOTAL	187,517	66,000	60,000	111,000
FINES & FORFEITS				
POLICE	11,518	9,500	4,000	10,000
RECONNECT	2,130	2,500	400	2,500
SUB-TOTAL	13,648	12,000	4,400	12,500
MISC-REVENUE				
INTEREST	2,618	11,000	5,423	6,000
LOT SALES	11,059	11,000	-	11,000
POOL	4,061	5,000	1,250	5,000
PERMITS	4,128	4,000	1,792	4,000
INSURANCE	42,100	-	-	-
RENT	8,941	9,000	7,800	9,000
MISCELLANEOUS	17,219	11,000	42,928	15,000
SUB-TOTAL	90,126	51,000	59,193	50,000
TRANSFER	7,000	31,000	45,000	45,000
TOTAL EST. REVENUES	779,266	639,000	596,390	708,000
AVAILABLE FUND BALANCE	418,617	307,162	307,162	307,162
TOTAL EST. REV AND FB	1,197,883	946,162	903,552	1,015,162

**TOWN OF FAIRFAX
DEPATMENTAL BUDGET DETAIL - GENERAL
GOVERNMENT FUND - GENERAL**

	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
	ACTUAL	BUDGET	PROJECTED	BUDGET
Expenditures:				
GENERAL GOVERNMENT				
CAPITAL OUTLAY	199,411	-	-	
PERSONAL SERVICES	4,060	4,500	3,400	4,500
MATERIALS AND SUPPLIES	45,720	19,500	12,071	18,000
OTHER SERVICES/CHARGES	226,075	220,000	210,650	300,000
SUBTOTAL	475,266	244,000	226,121	322,500
POLICE DEPARTMENT				
CAPITAL OUTLAY	11,619	-	2,000	2,000
PERSONAL SERVICES	1,151	273,500	271,000	290,000
MATERIALS AND SUPPLIES	6,071	16,500	20,000	25,000
SUBTOTAL	18,841	290,000	293,000	317,000
FIRE DEPARTMENT				
CAPITAL OUTLAY	-	-	-	-
PERSONAL SERVICES	2,350	2,300	2,870	3,000
MATERIALS AND SUPPLIES	8,393	10,000	8,125	10,000
SUBTOTAL	10,743	12,500	10,995	13,000
MUNICIPAL COURT	2,750	3,000	3,000	3,000
STREET DEPARTMENT	20,209	20,000	18,500	20,000
CLERK-TREASURER	5,541	5,600	5,500	6,000
COUNCIL	6,451	6,900	6,800	7,000
CEMETERY	8,298	7,500	7,900	8,000
LIBRARY				
PERSONAL SERVICES	34,845	41,500	37,000	40,000
CAPITAL OUTLAY	-	5,000	-	5,000
SERVICES AND SUPPLIES	7,086	3,000	10,000	3,000
SUBTOTAL	41,931	49,500	47,000	48,000
TOTAL EXPENDITURES	590,030	639,000	618,816	744,500

**TOWN OF FAIRFAX
DEPARTMENTAL BUDGET DETAIL**

VOLUNTEER FIRE

	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
	ACTUAL	BUDGET	PROJECTED	BUDGET
REVENUES				
INTERGOVERNMENTAL	\$ 10,053	\$ -	\$ 13,000	\$ 13,000
INTEREST	8	-	20	20
OTHER	4,894		130	5,000
TOTAL EXPENSES	14,955	-	13,150	18,020

Fire Fund

	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
	ACTUAL	BUDGET	PROJECTED	BUDGET
EQUIPMENT	-	-	30	-
SUPPLIES	-	-	-	-
UTILITIES	-	-	-	-
MAINTENANCE	215		-	-
TRUCK EXPENSE	-	-	13,400	13,000
DUES AND SUBS	-		-	-
INSURANCE	-	-	-	-
TRUCK EXPENSE	-	-	-	-
TOTAL EXPENSES	215	-	13,430	13,000

**TOWN OF FAIRFAX
REVENUE AND EXPENSE
STREET ALLEY FUND**

	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
	ACTUAL	BUDGET	PROJECTED	BUDGET
REVENUES				
GAS TAX	1,179 -		2,629	2,500
VEHICLE TAX	8,071 -		7,500	8,000
INSURANCE PROCEEDS	-	-	-	-
GRANTS	-		-	-
MISCELLANEOUS	111	-	225	-
TOTAL REVENUE	9,361	-	10,354	10,500
Expenditures:				
STREET LIGHTS				
STREETS	4,335		4,500	5,000
SIGNS				
EQUIPMENT				
EQUIPMENT RENTAL	-		-	
TRANSFER TO GENERAL	-		-	
TREE TRIMMING	-	-		
GRANT EXPENSE	-	.		
SUPPLIES/MAINT	-			
Total Expenditures	4,335	-	4,500	5,000
Net change in fund balance	5,026	-	5,854	5,500
Fund Balance, Beginning	23,527	28,553	28,553	34,407
Fund Balance, Ending	\$ 28,553	\$ 28,553	\$ 34,407	\$ 39,907

**TOWN OF FAIRFAX
REVENUE AND EXPENSE**

CEMETERY FUND

	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
	ACTUAL	BUDGET	PROJECTED	BUDGET
REVENUES				
LOT SALES	\$ 3,753	-	\$ 3,092	\$ 3,500
INTEREST	76	-	145	-
Total Revenue	3,829	-	3,237	3,500
EXPENSES				
MATERIALS/SUPPLIES	550	-	-	1,000
MISCELLANEOUS	-	-	-	-
FLAGS	-	-	-	-
LABOR	-	-	-	-
TOTAL EXPENSE	550	-	-	1,000
NET CHANGE	3,279	-	3,237	2,500
Fund Balance, Beginning	15,673	-	18,952	22,189
	-	-	-	-
Fund Balance, Ending	\$ 18,952	\$ 18,952	\$ 22,189	\$ 24,689

**FAIRFAX PUBLIC WORKS AUTHORITY
BUDGET**

	FY 2022-2023	FY 2023-2024	FY 2023-2024	FY 2024-2025
	ACTUAL	BUDGET	PROJECTED	BUDGET
REVENUES				
NATURAL GAS	\$ 1,181,461	\$ 481,000	\$ 419,640	\$ 435,000
WATER	-	280,000	273,975	282,000
SEWER	-	121,000	119,573	123,000
SANITATION	-	180,000	181,020	186,500
PENALTY	-	26,000	23,046	26,000
FEE	-	50,000	52,144	54,000
TAX	-	24,000	18,530	19,000
CREDITS/OVERPAYMENTS	-	33,000	49,903	51,500
GRANTS	199,411	-	262,857	-
INTEREST	8,591	-	732	1,000
MISCELLANEROUS	99,803	-	18,360	19,000
Total Revenues	1,489,266	1,195,000	1,419,780	1,197,000
Expenditures:				
DEBT SERVICE	152,554	154,000	127,691	154,000
WATER	125,749	110,000	110,889	115,000
SEWER	42,406	42,000	84,374	87,000
NATURAL GAS	331,619	330,000	235,963	300,000
GAS TAX	-	23,000	15,600	20,000
SANITATION	174,135	180,000	179,700	185,000
TRANSFER	7,000	31,000	67,000	67,000
PERSONAL SERVICES	-	280,000	291,000	300,000
HOSPITAL	15,090	-	-	-
GENERAL	387,068	-	5,000	6,000
SPILLWAY REPAIRS	-	-	-	45,000
GRANT EXPENDITURES	-	-	235,000	-
Total Expenditures	1,235,621	1,150,000	1,352,217	1,279,000
NET CHANGE	253,645	45,000	67,563	(82,000)
Fund Balance, Beginning	2,671,692	2,925,337	2,970,337	3,037,900
Fund Balance, Ending	\$ 2,925,337	\$ 2,970,337	\$ 3,037,900	\$ 2,955,900

NOTICE OF PUBLIC HEARING

The Board of Trustees of the Town of Fairfax will hold a public hearing beginning at 06:00pm on July 1, 2024. The purpose of the hearing is to receive in written and oral comments, to hold open discussions, and to answer any questions regarding the town's proposed budget for Fiscal Year 2024-2025. The following is a summary of the proposed budget for Fiscal Year 2024-2025. The proposed budget in its entirety is available for inspection in the City Hall during normal working hours. The adopted budget will also be available for inspection.

TOWN OF FAIRFAX BUDGET SUMMARY FYE 2024-2025

	FY 2022-2023 ACTUAL	FY 2023-2024 ESTIMATED	FY 2024-2025 BUDGET
BEGINNING FUND BAL	<u>\$ 803,995</u>	<u>\$ 1,238,930</u>	<u>\$ 1,268,824</u>
REVENUES			
GENERAL FUND	\$ 779,266	\$ 596,390	\$ 708,000
STREET & ALLEY	9,361	10,354	10,500
CEMETERY FUND	3,829	3,237	3,500
VOLUNTEER FIRE	14,955	13,150	18,020
PUBLIC WORKS	<u>1,489,266</u>	<u>1,419,780</u>	<u>1,197,000</u>
TOTAL REVENUES	<u>2,296,677</u>	<u>2,042,911</u>	<u>1,937,020</u>
EXPENDITURES			
GENERAL FUND	\$ 590,330	\$ 618,816	\$ 744,500
VOLUNTEER FIRE	215	13,430	13,000
STREET & ALLEY FUND	5,026	28,553	34,407
CEMETERY FUND	550	-	1,000
FAIRFAX PUBLIC WORKS FUND	<u>1,235,621</u>	<u>1,352,217</u>	<u>1,279,000</u>
TOTAL EXPENDITURES	<u>1,831,742</u>	<u>2,013,017</u>	<u>2,071,907</u>
ENDING FUND BALANCE	<u><u>\$ 1,268,930</u></u>	<u><u>\$ 1,268,824</u></u>	<u><u>\$ 1,133,937</u></u>

PROOF OF PUBLICATION

The Fairfax Chief
301 South 4th Street
Fairfax, OK 74637
918-642-3814

I, Carol Conner, of lawful age, being duly sworn upon oath, deposes and says that I am the Editor of The Fairfax Chief, a Weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106 for the City of Fairfax, for the County of Osage, in the State of Oklahoma, and that the attachment hereto contains a true and correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

INSERTION DATES:

June 27, 2024

PUBLICATION FEE:\$74.36.....


(Signature)
Editor

State of Oklahoma
County of Osage

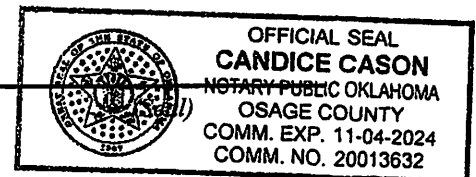
Signed and sworn to before me this 27th day of June, 2024 by

Carol Conner, Editor

Name of Editor, Publisher, Authorized Agent.


(Signature) Notary Public

My Commission expires: November 04, 2024
Commission # 20013632



Notice of Public Hearing- Town of Fairfax Budget Summary

THE FAIRFAX CHIEF
FAIRFAX, OKLAHOMA

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LEGAL

PUBLICATION

FIRST PUBLICATION

TOWNSHIP OF OSAGE COUNTY,
OKLAHOMA

NOTICE OF PUBLIC HEARING

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)
)
) No. PB-2024-27
) Judge Stuart L. Tate
)

FINAL ACCOUNT AND
DETERMINATION OF
LEGATEES, DISTRIBUTION,
PERSONAL REPRESENTATIVE

That DEE EUGENE COOPER, the acting Personal Representative of DEE EUGENE COOPER, deceased, has filed a report of his administration as and his Petition for Ratification of said Distribution of said Estate, and in said Petition for Distribution, said Personal Representative, said Estate

On July 1, 2024, at the hour of 8:30 o'clock in the City of Pawhuska, Osage County, Oklahoma, has been duly appointed by the Court the settlement of said account, and for hearing said charge of such Personal Representative and place any person interested in the exceptions, in writing, to said

have hereunto set my hand this

Stuart Tate
Stuart Tate
JUDGE OF THE DISTRICT COURT

20798

TOWN OF FAIRFAX BUDGET SUMMARY FYE 2024-2025

	FY 2022-2023 ACTUAL	FY 2023-2024 ESTIMATED	FY 2024-2025 BUDGET
BEGINNING FUND BAL ..	<u>\$803,995 ..</u>	<u>\$1,238,930 ..</u>	<u>\$1,268,824</u>
REVENUES			
GENERAL FUND	\$779,266	\$596,390	\$708,000
STREET & ALLEY	9,361	10,354	10,500
CEMETERY FUND	3,829	3,237	3,500
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TOTAL			
REVENUES	<u>2,296,677</u>	<u>2,042,911</u>	<u>1,937,020</u>
EXPENDITURES			
GENERAL FUND	\$590,330	\$618,816	\$744,500
VOLUNTEER FIRE	215	13,430	13,000
STREET & ALLEY FUND ...	5,026	28,553	34,407
CEMETERY FUND	550	—	1,000
PORTER PUBLIC			
WORKS FUND	<u>1,235,621</u>	<u>1,352,217</u>	<u>1,279,000</u>
TOTAL			
EXPENDITURES ..	<u>1,831,742</u>	<u>2,013,017</u>	<u>2,071,907</u>
ENDING FUND			
BALANCE	<u>\$1,268,930 ..</u>	<u>\$1,268,824 ..</u>	<u>\$1,133,937</u>